



Young Professional Occupation Permit

June 2024

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1. Introduction

Foreign students meeting the eligibility criteria set out below are eligible to apply for a Young Professional Occupation Permit (YPOP) as provided for in Section 13 of the Economic Development Board Act 2017 and Section 12 of the Immigration Act 2022.

The YPOP is granted for a maximum period of 3 years, depending on the duration of the contract of employment. If an employer still requires the service of the foreign employee after the 3 years periods, the employer may apply for an Occupation Permit as Professional on behalf of the employee.

2. Eligibility criteria

(a) The following criteria must be respected to be eligible for a YPOP:

- (i) Completion of at least an undergraduate degree in a local tertiary education institution recognised by the Higher Education Commission
- (ii) Completion of an internationally recognised professional certification, equivalent to at least an undergraduate degree, dispensed by a registered institution in Mauritius.

(b) The application must be submitted within 6 months as from the date of publication of results. The condition will not be applicable where the holder of the YPOP intends to switch to the Occupation Permit category.

3. Application process

- a) YPOP applications should be submitted online through the National E-licensing System on the following link <https://business.edbmauritius.org>.
- b) The OPU, comprising of both the Passport and Immigration Office (PIO) and the Economic Development Board (EDB), will verify the application. In case of missing documents or additional information, a request for clarification will be made to the Employer.
- c) Once the application is complete as per the checklist, the application will be processed and evaluated by the OPU and a Joint Committee respectively.
- d) Once approved, an Approval in Principle will be issued and submitted to the Employer on the National E-Licensing Platform. The Approval in Principle will be valid for a period of 90 days as from the date of issue subject to the existing visa requirements on appointment date.
- e) The Employer shall, within the 90 days period, schedule an appointment with the OPU for the verification of original documents and issuance of the permit.

During the appointment,

- I. both Employer and the Young Professional must be present;
- II. the Applicant shall bring the **original version** of all documents listed in the checklist; and,

f) **Modes of Payment**

Applicants should effect payments of relevant fees only after receipt of an “Approval In Principle” e-mail from EDB.

- I. Using **Point of Sale (POS)** (in USD), located at the EDB Office, Ground Floor, 7 Exchange Square, Wall Street, Ebene, 72201, Republic of Mauritius.
- II. By **Credit Card** (in USD) on the National E-licensing platform
- III. **Internet Banking/Bank Transfer** (in USD) to the **Accountant -General USD Account No. 03401000028** at the **Bank of Mauritius**.

(Kindly note for payment made through internet banking/ bank transfer, the processing time may be longer prior to scheduling appointment after reconciliation with the Accountant General)

Beneficiary’s Details:

Account Name: **Accountant- General USD Account**
Account No: **03401000028**
IBAN No: **MU16 BOMM 0101 0340 1000 0280 000USD**
Bank Name: **Bank of Mauritius**
BIC/Swift Code: **BOMMMUPL**

Correspondent bank details required for transfer of funds:

Account Name: **Bank of Mauritius**
Correspondent Bank: **Federal Reserve Bank of New York, New York**
Account Number/ABA No.: **021084953**
Swift Code: **FRNYUS33**

The Applicant will be required to put as **reference** his “**Application Number**” (e.g **EDB_OP_2022_XXXX**) and his “**Full Name**” (First Name, Last Name) when effecting the payment of fees through Internet Banking/Bank Transfer; and

After effecting payment, the applicant must complete his online Application by **uploading as proof of payment (debit advice from the bank /E-Advice/swift message)** under the section ‘Upload Documents’ on NELS.

Please be informed that the Occupation Permit Unit will calenderise an appointment for the completion of all necessary procedures only when all the requested information and documents have been provided on the NELs platform.

Once the original documents and the application are in order, the EDB will register the Young Professional. An Occupation Permit and the Unique Identification (UID)card will be issued by the Director General of Immigration.

Note: It is advisable that the Employer contact the OPU to schedule an appointment well before the expiry of the 90-day validity period of the Approval in Principle. An Approval in Principle will automatically lapse after the 90-day period.

4. Deregistration

If at any time, the Employer terminates the contract of employment of the Young Professional, the Employer should immediately inform, in writing, the Chief Executive Officer of the EDB for deregistration. When the Economic Development Board deregisters a person, the YPOP shall immediately be rendered ineffective.

The original version of the Occupation Permit and UID Card should be returned to the PIO, and the Young Professional shall leave the country within one month from the cancellation of the Permit.

5. Checklist

Documents	Documents for Approval in principle	Originals to be presented on appointment
Contract of employment & Job Description	✓	✓
Degree Certificate and/or Attestation from the concerned Tertiary Education Institution certifying successful completion of the degree course	✓	✓
Justification letter for employing the applicant	✓	✓
Form of charter for foreign residents in Mauritius	✓	✓
Duly filled and signed undertaking Section 5 by the employer	✓	✓
Passport Biodata	✓	✓
Birth Certificate (English/French)	✓	✓
Marriage Certificate/Divorce certificate (English or French) where applicable	✓	✓
*Last entry business visa page (in case the applicant is not in Mauritius)		✓
Medical certificate + detailed report from local Doctor in Mauritius and reports (less than six months old)		✓
3 color passport size photographs (of less than six months old - 3.5cm x 4.5cm)		✓
Brief on the activities of the company	✓	
Appropriate license for the company and if applicable (FSC, GBL etc.)	✓	

*In case the young professional is still in Mauritius after his/her studies, he/she should be in possession of a valid student visa or an authorization at the time of submission of application. In any other case, the young professional should be in possession of a valid Visa (tourist/business) at the time of verification of original documents.

6. Application Fees

The table below refers to the application fee for the YPOP.

Duration	Application fee (USD)
a) Not more than one year	150
b) More than one year but not more than 2 years	250
c) More than 2 years but not more than 3 years	300

7. Important notes

- The Form of charter for foreign residents in Mauritius should be signed by the applicant and uploaded in the section “Other document” at the initial stage of the application.
- The Young Professional should ensure that he/she complies with existing rules and regulations pertaining to his/her status at all times and that emoluments must be submitted annually to the Mauritius Revenue Authority.
- The application for the YPOP should be submitted by the Employer (either the Director or HR representative) on behalf of the Young Professional.
- The contract of employment should mention the job title, duration, monthly basic salary and must be duly signed by both parties. The Employer is also required to sign the Undertaking as per section 5 of the YPOP application form.
- The Young Professional should be accompanied by the Employer (either Director or HR representative) on the appointment date.
- The YPOP application is issued only once. A holder of a YPOP is not allowed to switch to another company under a YPOP application.
- A YPOP holder would be allowed to switch to the Occupation Permit category with another company, only after termination of his current contract of employment and not during his running contract.

- A YPOP holder would be allowed to switch to the Occupation Permit category within the same company during the validity of his contract of employment.
- Malagasy nationals applying for a Professional Occupation Permit, having as monthly basic salary of MUR 30,000 and lower, shall submit to the Economic Development Board a contract of employment with the verification confirmation of the Malagasy Embassy of Mauritius

8. Contact us

**Economic Development Board -
Occupation Permit Unit**

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Street,
Ebene,
72201 Republic of Mauritius

Occupation Permit Status:

Tel: + 230 203 3813

Fax: +230 210 8560

Email: op@edbmauritius.org

Website: <https://residency.mu>

Passport and Immigration Office

4th Floor, Sterling House, Lislet Geoffroy
Street, Port Louis
- Mauritius

Tel : + 230 211 5830

Fax : +230 210 9322

Email: pio_occupation@govmu.org

Website: <https://passport.gov.mu>

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Disclaimer

Whilst care has been taken to ensure that the information provided herein is accurate and correct at the time of publication, users of this guideline are advised to seek additional information from the Economic Development Board and relevant authorities in case of uncertainty or ambiguity encountered in reading this document.

This guideline may be subject to changes without any notice.